



FEE STRUCTURE 2021

The following information relates to school fees at Edai Christian School for the school year of 2021.

This document sets-out the fees, terms and conditions of tuition for the 2021 academic year. The policy applies to all enrolling and continuing families. Please also note that fees are reviewed annually and are subject to change.

1. School fees due should be paid in full before the child commences the year (with a K300 discount for paying on time), or by three instalment payments completed by the end of second term. An invoice will be issued at the beginning of the year so that parents are aware of their payment obligations.
2. Unless otherwise determined by the School Board, a refund of school fees will be made for terms not attended e.g. when a student leaves in term two, two full terms are charged, and the remainder returned. There is no refund of term fees if a child leaves during the term. The Refund will be made by "Not Negotiable" cheque in favour of the person or organisation who originally paid the fee. Under no circumstances will a refund of School fees be paid in cash.
3. When fees are not paid, parents will be asked to keep their children at home until fees are completed. In order for their children to return to school, parents must send a letter to the principal asking for re-entry. Places may not be held if fees are not completed before the beginning of the following term.
4. Student places will not be held if fees are outstanding from the previous year.
5. Registration fee for new students of K120 must be paid upon lodgment of the enrolment form. This fee is exclusive of school fee and it will not be refunded if a parent/guardian wants to withdraw a student during the application process or after securing a place. If an Expression of Interest form has previously been lodged, K25 will be deducted from the enrolment fee.
6. We accept cheques for payment of school fees from your employer. However, at all times, it is the parents' responsibility to ensure that the fees are paid before the student commences, or by the instalment payment dates. Placements cannot be held unless full fees are paid by the due dates.
7. For security reasons, we do not accept cash. Payment of school fees is to be made by personal, company, or bank cheque. Direct deposit to the school account is also possible. Please provide details, with a copy of your bank receipt to the Office when making a direct deposit so that payment is accredited to your child/ren.

Grades	Total Payment – If paid in full before Jan 31 st <small>Includes discount of K300</small>	1 st Payment <u>Before 30th Jan</u>	2 nd Payment <u>End of Term 1</u>	Final Payment <u>End of Term 2</u>	Total Payment – If paid in installments
Expression of Interest	K25				
Enrolment Registration Fee Non-refundable	K120				
ELC - EDAI	K4740	K2300	K1500	K1240	K5040
Prep – Grade 1	K5265	K2,500	K1,700	K1365	K5565
Grade 2	K5895	K2,800	K1,900	K1495	K6195

Please note that all bank deposits must clearly indicate which child and family the fee payment is directed towards. Ensure that you give the bank specific information relating to your fee payment.

Account Details:

Bank: Kina Bank Waigani
 Account Name: Sunrise Bethel Christian School
 BSB: 028-021
 Account Number: 13512244



Full Year Payment	Before Jan 31 st	Any complete payment received before January 30 th
Instalment 1	Before Jan 31 st	Students will not be permitted to commence classes UNLESS the 1st Instalment is paid in full on or before the 30 th January.
Instalment 2	End of Term 1	Students will not be permitted to commence classes UNLESS the 2nd Instalment is paid in full on or before the first day of the term 2.
Instalment 3	End of Term 2	Students will not be permitted to commence classes UNLESS the 3rd Instalment is paid in full on or before the first day of the term 3.

After Hours Care - Will be invoiced each week.
Preps – first term only K10 at 1:00 pm K10 per hour from then.
Whole School K10 at 3:00 pm K10 per hour from then.

Stationery

All students will receive a 'starter pack' at the beginning of the year, but parents should refresh the pencil case regularly, replacing items that have been used up.

The school will supply all exercise books and all texts throughout the year.

Other Items Prices may vary due to supplier variations.	
Reader Bag	K30
Home Reader Diary	K15
PM Reader	K30
Black Reader Folder	K15
Pencil Case	K20
Library Book	K80
Senior School Bag	K175
Primary school Bag	K150

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SCHOOL CONTACT INFORMATION:

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